



**Board of Directors Meeting
June 13, 2023**

Minutes

I. MEETING CONVENED

The Oklahoma Municipal League Board of Directors met on **Wednesday, June 13, 2023, at the Canadian Valley Technology Center in Chickasha, OK** and virtually via Zoom. President Pam Polk called the meeting to order at 2:10 p.m.

Officers and Directors present were:

President	Pam Polk, City Manager, Collinsville
Vice President	Scotty White, Mayor, Poteau
Past President	Kim Peterson, Mayor, Guymon

Directors:

District 1	Michael Hart, City Administrator, Commerce (via Zoom)
District 6	Joyce Calvert, Mayor, Glenpool
District 7	Homer Nicholson, Mayor, Ponca City (via Zoom)
District 8	Nikki Lloyd, Mayor, Bethany
District 10	Mike Brown, Mayor, Weatherford
District 11	Kelly Parker, Mayor, Alva
Towns West	Craig Parham, Mayor, Amber
Towns East	Karl Burkhardt, Town Administrator, Stonewall
Broken Arrow	Debra Wimpee, Mayor, Broken Arrow

Officers and Directors absent:

District 2	Dwayne Elam, City Manager, Wagoner
District 4	Cody Holcomb, City Manager, Ada
District 5	William Joyce, Mayor, Stillwater
District 9	Kimberly Meek, City Manager, Duncan
Broken Arrow	Michael Spurgeon, City Manager
Oklahoma City	Craig Freeman, City Manager, Oklahoma City
Tulsa	G.T. Bynum, Mayor, Tulsa
Tulsa	Jed Cochran, Chief of Intergovt. Affairs, Tulsa, Alt.
Edmond	Darrell Davis, Mayor, Edmond
Norman	Larry Heikkila, Mayor, Norman
Norman	Lauren Schueler, Council Member, Norman Alt.

Staff Present:

Executive Director	Mike Fina
Chief of Staff	Nancee Morris
General Counsel	Daniel McClure
Legislative Liaison	Thomas Lewis
Director of Communications	Leslie Blair
Conf/Programs Manager	Sarah Lingenfelter
Outreach Specialist	April Bradbury
Inquiry Specialist	Melanie Armstrong
Programs Specialist	Jessica Rowe

Guest:

Mayor	Matt Dukes, Midwest City
Mayor	Marlon Coleman, Muskogee
OML Tribal Liaison	Ray Poland
MHS/JTS	Melinda Grantham
Arledge	LaDonna Sinning (via Zoom)

II. PUBLIC COMMENTS

III. CONSENT AGENDA

1. Consideration and action to accept and approve items on the Consent Agenda.
 - a) Minutes of the May 2023 meeting.
 - b) Financial statements for May 2023.
 - c) Monthly check ledgers for May 2023.

2. Consideration and possible action on items removed from the Consent Agenda.

President Polk asked for questions. With no further questions a motion was made by K. Burkhardt with a second by N. Lloyd to approve the consent agenda as presented.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

IV. BUSINESS AGENDA

1. PRESIDENT'S REPORT (Pam Polk, OML President). President Polk informed the board she is very happy to have been elected as the first female OML Board President.

No formal action taken.

2. EXECUTIVE DIRECTOR'S REPORT (Mike Fina, Executive Director). Director Fina discussed the trip he and President Polk took to Washington DC. Informed the board that Director Fina has stepped down from Oklahoma Broadband Office.

No formal action taken.

3. LEGISLATIVE REPORT (Daniel McClure, General Counsel).

D. McClure gave a status update of the OML legislative priorities to the board.

No formal action taken.

4. Discussion and approval to authorize OML staff to file an appeal with the Oklahoma Corporation Commission and Oklahoma Supreme court concerning the Franchise Fee Case No. 120707. (Daniel McClure, General Counsel)

D. McClure briefly discussed case No 120707 with the board.

President Polk asked for any questions. A motion was made by S. White to file an appeal with a second by J. Calvert.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

5. Discussion and approval of the OML Independent Auditor's Report and Financial Statement for June 30, 2022 and 2021. (LaDonna Sinning, Partner, Arledge & Associates)

L. Sinning reported OML had an increase of assets similar to the previous year. There was a deficiency due to an item not being noted in the audit file but has been addressed.

President Polk asked for questions. A motion was made by K. Burkhardt with a second by K. Parker to approve.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

6. Discussion and approval of the FY 2023-2024 OML Budget. (Mike Fina, Executive Director)

Director Fina reported budget highlights for 23-24. Service Fees have been raised. We outperformed service fees three years in a row. OML Personnel has increased. Earned interest has greatly increased. Corporate Partnerships are over \$200,000. Programs have rebounded since the first of the year. One major shift is Arledge is OML's finance officer now. Apprentice is taking OML into the Cloud this year to streamline with docking systems, phones, a more secure cyber network, etcetera.

President Polk asked for questions. H. Nicholson asked if there was anything in there allocated for facilities. Director Fina stated there was nothing at this time but is in the reserves. With no further questions a motion was made by K. Peterson with a second by N. Lloyd to approve.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

7. Discussion and possible action to approve the recommendation of President Polk regarding the 2023 Nominating Committee to include:
- Kim Peterson, Chair, Past President
 - Cheryl Adams, MESO
 - Matt Dukes, Midwest City Mayor, MCO board member
 - Craig Freeman, OKC City Manager, OML board member
 - Joyce Calvert, Glenpool Mayor, OML board member

Vice President White motioned to approve the committee as is with a second by M. Brown to approve.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

8. Discussion regarding the ODOC Funding Programs and OML Board as a stakeholder group to work with ODOC on this initiative. (Mike Fina, Executive Director)

Director Fina gave brief overview with the board. K. Peterson asked if this is going to be as intense as the Cares Act. Director Fina answered with a no. President Polk asked for any further questions. A motion was made by K. Parker with a second by N. Lloyd to approve.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

9. Discussion and possible action to approve the President's recommendation to fill the District 3 board vacancy. (Pam Polk, President)

President Polk recommended Leah Savage, city manager of Hugo to fill District 3 board seat. A motion was made by N. Lloyd with a second by J. Calvert to approve.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

10. Discussion and possible action to approve the remainder of 2023 board meeting dates. (Mike Fina, Executive Director)

K. Parker motioned to cancel the July board meeting and postpone the August 2 meeting until the following week on August 9. M. Brown seconded this motion.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

V. EXECUTIVE SESSION (if requested):

Executive session began at 3:11 p.m.

Motion was made by K. Peterson and seconded by J. Calvert to return from executive session.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

VI. NEW BUSINESS

A motion was made by K. Peterson and seconded by J. Calvert to continue Director Fina's contract with the changes as discussed.

Yes Votes: M. Hart, J. Calvert, H. Nicholson, N. Lloyd, M. Brown, K. Parker, K. Burkhardt, C. Parham, D. Wimpee, K. Peterson, S. White, P. Polk.

No Votes: None.

All voted yes. Motion Carried.

VII. ADJOURNMENT

Mike Fina, Executive Director